



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: **Avon Grove Charter School**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): 10/5/2020

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Collin Meisenhelter	Manager of Safety and Security	Pandemic Coordinator
Kristen Bishop	AGCS Head of School	Plan Development and Response Team
Donna Archer	AGCS Chief Financial Officer	Plan Development and Response Team
Holly Verderame	AGCS School Nurse	Plan Development and Response Team
Ryan Taylor	AGCS Director of Student Services	Plan Development and Response Team
Bryan Brutto	AGCS Chief Academic Officer	Plan Development and Response Team

Tosha Bowers	AGCS Chief of Human Resource	Plan Development and Response Team
Gerri Moore	Director of Technology	Plan Development and Response Team
Sharon Ray	AGCS Principal	Plan Development and Response Team
Blase Maitland	AGCS Principal	Plan Development and Response Team
Maggie Johnson	AGCS Principal	Plan Development and Response Team
Jen Weaver	AGCS Curriculum and Instruction Director	Plan Development and Response Team
Kim Trembl	Data and Assessment Coordinator	Plan Development and Response Team
Maureen Tyree	Media and Communications Coordinator	Response Team
Caitlin Lenoard	Special Education Supervisor	Plan Development and Response Team
Leona Bankowski	AGCS Food Services	Plan Development and Response Team
Karen Furlano	AGCS Food Services	Plan Development
Dwayne Degler	Parent/Board Member	Plan Development
Rob Moran	AGCS Facilities Manager	Plan Development and Response Team
Jeanne Casner	County Public Health Director	Response Team
Stacey Fuller	AGCS Solicitor	Plan Development and Response Team

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of

the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Requi red (Y/N)
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<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Increased use of PPE required (masks, gloves, face-shields, etc)</p> <p>Education on proper hygiene practices</p> <p>Increased hygiene practices Execution of social distancing the greatest extent possible Adherence to the CDC Guidance for Cleaning and Disinfecting Schools to the greatest extent possible</p> <p>Clean and disinfect frequently touched surfaces and objects within the school daily and between periods/transitions (i.e. door handles, sink handles, drinking fountains)</p> <p>Specific training on cleaning and disinfecting procedures for all facilities and custodial staff</p> <p>Additional custodial staff to address cleaning and disinfecting needs</p> <p>All drinking fountains will be restricted; only individual water bottle refill stations will be used</p> <p>Daily and weekly Cleaning Activities expectations will be documented and logged</p> <p>Common eating areas and cafeteria spaces will be disinfected</p>	<p>Increased use of PPE required (masks, gloves, face-shields, etc)</p> <p>Education on proper hygiene practices</p> <p>Increased hygiene practices Execution of social distancing to the greatest extent possible Adherence to the CDC Guidance for Cleaning and Disinfecting Schools to the greatest extent possible</p> <p>Clean and disinfect frequently touched surfaces and objects within the school daily and between periods/transitions (i.e. door handles, sink handles, drinking fountains)</p> <p>Specific training on cleaning and disinfecting procedures for all facilities and custodial staff</p> <p>Additional custodial staff to address cleaning and disinfecting needs</p> <p>All drinking fountains will be restricted; only individual water bottle refill stations will be used</p> <p>Daily and weekly Cleaning Activities expectations will be documented and logged</p> <p>Common eating areas and cafeteria spaces will be disinfected</p>	<p>Rob Moran, Director of Facilities</p> <p>Lynn Pagan, Facilities Management Coordinator</p>	<p>PPE Equipment</p> <p>CDC Visual Posters</p> <p>Weekly/Daily Task Checklists</p> <p>Individual water-fountain stations</p> <p>Custodial Staff</p> <p>Disinfectant sprayer</p> <p>Social distancing posters and floor markers</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>after each use (which will be limited)</p> <p>Emergency, deep sanitation process in place with facilities contractors</p>	<p>after each use (which will be limited)</p> <p>Emergency, deep sanitation process in place with facilities contractors</p>			

<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p>Increased sanitation stations throughout the building</p> <p>Classroom, hallway, and common areas will be ventilated to the greatest extent possible to provide additional air circulation using windows, open doors, and/or fans</p> <p>Ongoing use of hand-held disinfectant sprayer throughout the campus, buildings and recess area</p> <p>Installation of automatic front door openers so students and staff will not need to touch the door for admittance to the main building</p> <p>Exterior doors to modular buildings will be open to allow for additional ventilation and reduce the need for student to touch door handles</p> <p>It will be encouraged that interior classroom doors remain open whenever feasible</p> <p>For devices and materials that must be shared, ensure cleaning and disinfecting between uses</p> <p>When someone in the school develops COVID-19 symptoms or tests positive for COVID-19:</p> <ul style="list-style-type: none"> • The building does not need to be evacuated 	<p>Increased sanitation stations throughout the building</p> <p>Classroom, hallway, and common areas will be ventilated to the greatest extent possible to provide additional air circulation using windows, open doors, and/or fans</p> <p>Ongoing use of hand-held disinfectant sprayer throughout the campus, buildings and recess areas</p> <p>Installation of automatic front door openers so students and staff will not need to touch the door for admittance to the main building</p> <p>Exterior doors to modular buildings will be open to allow for additional ventilation and reduce the need for student to touch door handles</p> <p>It will be encouraged that interior classroom doors remain open whenever feasible</p> <p>For devices and materials that must be shared, ensure cleaning and disinfecting between uses</p> <p>When someone in the school develops COVID-19 symptoms or tests positive for COVID-19:</p> <ul style="list-style-type: none"> • The building does not need to be evacuated • The area used by the sick individual will be closed off 	<p>Rob Moran, Director of Facilities</p> <p>Lynn Pagan, Facilities Management Coordinator</p>	<p>Sanitation Purchases (sprayers, stations, wipes, fans)</p> <p>Automatic door hardware</p> <p>Door props</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<ul style="list-style-type: none"> The area used by the sick individual will be closed off and will not be reused until proper cleaning and disinfecting has been completed Will wait, when possible, 24 hours before cleaning and disinfecting 	<ul style="list-style-type: none"> and will not be reused until proper cleaning and disinfecting has been completed Will wait, when possible, 24 hours before cleaning and disinfecting 			

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>AGCS will follow the Chester County Health Department guidelines to the greatest extent possible</p> <p>Classrooms and learning spaces will be set up to allow for 6 feet of separation/distancing among students and staff to the greatest extent possible</p> <p>If six feet of separation is not able to be maintained additional mitigation efforts will be implemented to create a safe learning space</p> <p>Six feet of social distancing will be maintained in classrooms and spaces that can physically support the distance</p> <p>In classrooms and spaces where proper social distancing cannot be maintained, the use of face coverings is imperative and additional mitigation efforts will be utilized</p> <p>Consideration for the use of individual student privacy shields will be made if additional social distancing and separation efforts are needed</p> <p>Students desks will face the same direction, will sit on one side of a table, or stagger seating providing social distancing</p>	<p>AGCS will follow the Chester County Health Department guidelines to the greatest extent possible</p> <p>Classrooms and learning spaces will be set up to allow for 6 feet of separation/distancing among students and staff to the greatest extent possible</p> <p>If six feet of separation is not able to be maintained additional mitigation efforts will be implemented to create a safe learning space</p> <p>Six feet of social distancing will be maintained in classrooms and spaces that can physically support the distance</p> <p>In classrooms and spaces where proper social distancing cannot be maintained, the use of face coverings is imperative and additional mitigation efforts will be utilized</p> <p>Consideration for the use of individual student privacy shields will be made if additional social distancing and separation efforts are needed</p> <p>Students desks will face the same direction, will sit on one side of a table, or stagger seating providing social distancing</p>	<p>Ryan Taylor, Director of Student Services</p> <p>Building/Division Principals</p>	<p>Facilities-Sanitation stations in classroom and Plexiglass for 4th and 5th grades.</p> <p>Individual privacy shields</p> <p>Approved face shields for instructional staff</p> <p>Visuals to establish traffic patterns Classroom layout options</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Group work will be limited, and masks will be required whenever students are engaged in group work</p> <p>Limited group gatherings, events, and extracurricular activities to those that can maintain social distancing expectations</p> <p>Substitutes will be required to report to work with approved face-shields and/or face coverings</p>	<p>Group work will be limited, and masks will be required whenever students are engaged in group work</p> <p>Limited group gatherings, events, and extracurricular activities to those that can maintain social distancing expectations</p> <p>Substitutes will be required to report to work with approved face-shields and/or face coverings\</p>			

<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>All students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents/guardians will be encouraged to deposit funds using our online payment portal to avoid handling of cash in the cafeteria.</p> <p>Parents/guardians will be encouraged to pre-register for meal purchasing at the beginning of each week to ensure proper planning and plating of meals.</p> <p>Meal and food options will be limited</p> <p>Meal condiments will be limited and not be available in a communal setting.</p> <p>Students will not be permitted to serve themselves in any capacity.</p> <p>Kemblesville: Students will be split up between classrooms and cafeteria so that social distancing can occur within the cafeteria.</p> <p>State Road: Lunch periods will be staggered, with use of additional communal spaces, to ensure 50% occupancy in the cafeteria to allow for social distancing</p> <p>Student seating will be marked, staggered, and potentially</p>	<p>All students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents/guardians will be encouraged to deposit funds using our online payment portal to avoid handling of cash in the cafeteria.</p> <p>Parents/guardians will be encouraged to pre-register for meal purchasing at the beginning of each week to ensure proper planning and plating of meals.</p> <p>Meal and food options will be limited</p> <p>Meal condiments will be limited and not be available in a communal setting.</p> <p>Students will not be permitted to serve themselves in any capacity.</p> <p>Kemblesville: Students will be split up between classrooms and cafeteria so that social distancing can occur within the cafeteria.</p> <p>State Road: Lunch periods will be staggered, with use of additional communal spaces, to ensure 50% occupancy in the cafeteria to allow for social distancing</p> <p>Student seating will be marked, staggered, and potentially</p>	<p>Ryan Taylor, Director of Student Services</p> <p>Building/Division Principals</p> <p>Food Services</p>	<p>Additional staff support to ensure sanitation of cafeteria prior to transition</p> <p>Student place markers designated where students can sit to uphold social distancing</p> <p>Additional trash cans for classrooms where lunch occurs</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>assigned to allow for social distancing.</p> <p>Cafeteria and additional eating areas will be thoroughly cleaned and disinfected between lunch periods.</p>	<p>assigned to allow for social distancing.</p> <p>Cafeteria and additional eating areas will be thoroughly cleaned and disinfected between lunch periods.</p>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Staff will receive procedures on instruction of handwashing based on divisional level.</p> <p>Students will receive direct, explicit instruction in hand-washing and best practices for hygiene during the first week of school.</p> <p>Instruction will be reinforced through use of School-wide PBIS initiatives.</p> <p>Hygiene reminders will be posted throughout the facilities</p> <p>All individuals in school will sanitize or wash their hands on a frequent basis</p> <p>Hand sanitizer will be made available in all common areas, hallways, and/or classrooms where sinks for handwashing are not available</p> <p>Students and staff will be discouraged from shaking hands of engaging in any unnecessary physical contact</p> <p>Reminders will be made on morning announcements</p>	<p>Staff will receive procedures on instruction of handwashing based on divisional level.</p> <p>Students will receive direct, explicit instruction in hand-washing and best practices for hygiene during the first week of school.</p> <p>Instruction will be reinforced through use of School-wide PBIS initiatives.</p> <p>All individuals in school will sanitize or wash their hands on a frequent basis</p> <p>Hygiene reminders will be posted throughout the facilities</p> <p>Hand sanitizer will be made available in all common areas, hallways, and/or classrooms where sinks for handwashing are not available</p> <p>Students and staff will be discouraged from shaking hands of engaging in any unnecessary physical contact</p> <p>Reminders will be made on morning announcements</p>	<p>Holly Verderame, AGCS School Nurse</p> <p>Sam Miller-Hall, School Nurse Facilities Department</p>	<p>Instructional Videos for students</p> <p>Visual reminders throughout buildings</p> <p>Hand sanitizer</p> <p>Disinfecting wipes</p> <p>Additional Soap at sink stations</p> <p>Disposable masks</p> <p>Face shields</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Visual materials regarding washing of hands, symptom monitoring and hygiene practices will be ordered through the CDC website and posted throughout the school buildings.</p> <p>Verbal reminders will occur in the classrooms and via the morning announcements each day</p>	<p>Visual materials regarding washing of hands, symptom monitoring and hygiene practices will be ordered through the CDC website and posted throughout the school buildings.</p> <p>Verbal reminders will occur in the classrooms and via the morning announcements each day</p>	<p>Christina O'Connor, Administrative Assistant to CEO</p>	<p>CDC Posters</p>	<p>N</p>

<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>AGCS has defined “Essential visitors” as: Those necessary for the daily operations of the building or necessary to support student’s access to their education</p> <p>All other visitors will be restricted</p> <p>No outside individuals or groups will be permitted to rent AGCS facilities</p> <p>Parents dropping off or picking students up will have designated waiting area</p> <p>All essential visitors or volunteers will complete specific screening questions and have their temperature taken. Refusal to complete the screening questions or submit to a temperature check will prohibit access to the building.</p> <p>The use of a face covering will also be required.</p> <p>Virtual meetings will be implemented where feasible. This will include but is not limited to:</p> <ul style="list-style-type: none"> • IEP Meetings • 504 Meetings • Parent requested meetings • Parent-teacher conferences • Disciplinary meetings/hearings 	<p>AGCS has defined “Essential visitors” as: Those necessary for the daily operations of the building or necessary to support student’s access to their education</p> <p>All other visitors will be restricted</p> <p>No outside individuals or groups will be permitted to rent AGCS facilities</p> <p>Parents dropping off or picking students up will have designated waiting area</p> <p>All essential visitors or volunteers will complete specific screening questions and have their temperature taken. Refusal to complete the screening questions or submit to a temperature check will prohibit access to the building.</p> <p>The use of a face covering will also be required.</p> <p>Virtual meetings will be implemented where feasible. This will include but is not limited to:</p> <ul style="list-style-type: none"> • IEP Meetings • 504 Meetings • Parent requested meetings • Parent-teacher conferences • Disciplinary meetings/hearings 	<p>Ryan Taylor, Director of Student Services</p> <p>Front Office Staff: Lori Predmore and Helene Ariviello</p>	<p>Training for front office staff</p> <p>New procedural signs at school entry ways</p> <p>Temperature scanners Screening question kiosk</p>	<p>Y</p>
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<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Health and PE: Any activities that cannot ensure 6 feet of social distancing will be prohibited</p> <p>Shared equipment must be sanitized before and after all use.</p> <p>Students must wash or sanitize hands before transitioning.</p> <p>Students will engage in social distancing and wear a mask when not actively engaged in activity or play</p> <p>Recess: Use of playground equipment will be accessible when social distancing can occur.</p> <p>Limited number of students will have access to playground equipment</p> <p>Adequate supplies of individual playground equipment (balls jump ropes etc) will be provided</p> <p>Sharing of playground equipment will be limited</p> <p>All equipment will be sanitized after use.</p> <p>Team sports and group games during recess following social distancing requirements outlined</p>	<p>Health and PE: Any activities that cannot ensure 6 feet of social distancing will be prohibited</p> <p>Shared equipment must be sanitized before and after all use.</p> <p>Students must wash or sanitize hands before transitioning.</p> <p>Students will engage in social distancing and wear a mask when not actively engaged in activity or play</p> <p>Recess: Use of playground equipment will be accessible when social distancing can occur.</p> <p>Limited number of students will have access to playground equipment</p> <p>Adequate supplies of individual playground equipment (balls jump ropes etc) will be provided</p> <p>Sharing of playground equipment will be limited</p> <p>All equipment will be sanitized after use.</p> <p>Team sports and group games during recess following social distancing requirements outlined</p>	<p>Building Principals</p>	<p>Sanitation Sprays for playground equipment</p> <p>Individual playground equipment</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>in the Athletics Health and Safety Plan</p> <p>Athletics Program The decision to resume sports-related activities, including conditioning, practices and games, is the discretion of a school entity's governing body.</p> <p>Reference AGCS Athletics Health and Safety Plan</p>	<p>in the Athletics Health and Safety Plan</p> <p>Athletics Program The decision to resume sports-related activities, including conditioning, practices and games, is the discretion of a school entity's governing body.</p> <p>Reference AGCS Athletics Health and Safety Plan</p>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Handling of Music Activities and Classes</p>	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p> <p>Covid-19 Instrument Cleaning Policies</p> <p>Select and provide safe opportunities for music instruction for students while considering;</p> <ul style="list-style-type: none"> • Physical proximity of students. • Use of appropriate facilities to accommodate social distancing. • Amount of touching of shared equipment. • Ability to engage in social distancing while not engaged in active play. • Engagement of players at higher risk. • Size of group. 	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p> <p>Covid-19 Instrument Cleaning Policies</p> <p>Select and provide safe opportunities for music instruction for students while considering;</p> <ul style="list-style-type: none"> • Physical proximity of students. • Use of appropriate facilities to accommodate social distancing. • Amount of touching of shared equipment. • Ability to engage in social distancing while not engaged in active play. • Engagement of players at higher risk. • Size of group. 	<p>Building Principals</p>	<p>Instrument cleaning procedures</p> <p>Proper disinfectant for instruments</p>	<p>Y</p>

<p>Limiting the sharing of materials among students</p>	<p>Clean and disinfect shared items between use and/or class transitions</p> <p>Student belongings will be kept separated from others' and in individually labeled containers, cubbies, or lockers.</p> <p>Locker and cubby use will be evaluated on an ongoing basis and may be discontinued due to congregating student concerns.</p> <p>All students in grades K-12 will be provided an individual iPad/Chromebook for personal use when in the building and at home if remote learning is required.</p> <p>Ensure adequate supplies are available to minimize sharing of high touch materials to the greatest extent possible or limit to one group of students at a time while disinfecting between use. Items may include but are not limited to:</p> <ul style="list-style-type: none"> • Shared classroom sets of textbooks • Technology/devices • Art supplies • PE Equipment • Library materials/resources <p>Students and staff will avoid using others' phones, desks, offices, or</p>	<p>Clean and disinfect shared items between use and/or class transitions</p> <p>Student belongings will be kept separated from others' and in individually labeled containers, cubbies, or lockers.</p> <p>Locker and cubby use will be evaluated on an ongoing basis and may be discontinued due to congregating student concerns.</p> <p>All students in grades K-12 will be provided an individual iPad/Chromebook for personal use when in the building and at home if remote learning is required.</p> <p>Ensure adequate supplies are available to minimize sharing of high touch materials to the greatest extent possible or limit to one group of students at a time while disinfecting between use. Items may include but are not limited to:</p> <ul style="list-style-type: none"> • Shared classroom sets of textbooks • Technology/devices • Art supplies • PE Equipment • Library materials/resources <p>Students and staff will avoid using others' phones, desks, offices, or</p>	<p>Building Principals</p>	<p>Chromebook</p> <p>Sanitation wipes for technology</p> <p>Additional cleaning supplies</p> <p>Increased classroom supplies</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>other work tools and equipment when possible. All touch items and surfaces should be disinfected prior to use.</p> <p>The school will utilize a digital hall pass system eliminating the use of shared hall pass items and sign out/in stations.</p>	<p>other work tools and equipment when possible. All touch items and surfaces should be disinfected prior to use.</p> <p>The school will utilize a digital hall pass system eliminating the use of shared hall pass items and sign out/in stations.</p>			
<p>Staggering the use of communal spaces and hallways</p>	<p>One-way traffic patterns will be created in hallways and stairwells where feasible.</p> <p>Exterior doors will be marked with entrance and exit only signage.</p> <p>Assemblies and large group gatherings will be restricted</p> <p>Virtual group events, gatherings, and meetings will be utilized to the greatest extent possible.</p> <p>Specific communal space procedures will be developed for both campuses</p> <p>Staggering of arrival and dismissal will occur to limit traffic in the hallways</p>	<p>One-way traffic patterns will be created in hallways and stairwells were feasible.</p> <p>Exterior doors will be marked with entrance and exit only signage.</p> <p>Assemblies will be restricted when social distancing cannot be maintained</p> <p>Virtual group events, gatherings, and meetings will be utilized to the greatest extent possible.</p> <p>Specific communal space procedures will be developed for both campuses</p> <p>Staggering of arrival and dismissal will occur to limit traffic in the hallways</p>	<p>Building Principals</p>	<p>Hallway and entryway signage</p>	<p>N</p>

<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Families will be encouraged to drive their children to school when possible</p> <p>Transportation schedules are completed by sending districts</p> <p>All students riding district provided transportation will be required to wear a mask while on the bus</p> <p>Arrival and dismissal will be staggered to alleviate congestion in hallways</p> <p>Entrance and Egress Routes will be established to create social distance</p> <p>Transportation for athletic events and/or school sponsored events will be coordinated by the school</p> <p>Social distancing will be encouraged to the greatest extent possible</p> <p>Students will be required to wear a mask on any school provided transportation</p> <p>Roof hatches and windows will be opened, whenever possible and allowable by the weather, to increase proper ventilation to the bus or van</p> <p>In coordination with the school district or bus contractor, busses and vehicles will be disinfected</p>	<p>Families will be encouraged to drive their children to school when possible</p> <p>Transportation schedules are completed by sending districts</p> <p>All students riding district provided transportation will be required to wear a mask while on the bus</p> <p>Arrival and dismissal will be staggered to alleviate congestion in hallways</p> <p>Entrance and Egress Routes will be established to create social distance</p> <p>Transportation for athletic events and/or school sponsored events will be coordinated by the school</p> <p>Social distancing will be encouraged to the greatest extent possible</p> <p>Students will be required to wear a mask on any school provided transportation</p> <p>Roof hatches and windows will be opened, whenever possible and allowable by the weather, to increase proper ventilation to the bus or van</p> <p>In coordination with the school district or bus contractor, busses and vehicles will be disinfected</p>	<p>Bryan Brutto, Chief Academic Officer</p>	<p>Districts and contractors will provide disinfectant for vehicle application</p> <p>Disinfectant supplies will be provided to AGCS van drivers</p>	<p>N</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	nightly (at a minimum) and/or after every use.	nightly (at a minimum) and/or after every use.			
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>To the greatest extent feasible, students will be socially distanced 6 feet apart pursuant to the Chester County Health Department guidance Student and staff groupings will be as static as possible</p> <p>Communal spaces will only be available to students who sign up in advance</p> <p>Communal spaces will have specific seating markers to promote social distancing and limit the size of groups in spaces</p> <p>Only adults deemed essential will be permitted in the classrooms</p> <p>Create opportunities for classroom activities to be held outside</p>	<p>To the greatest extent feasible, students will be socially distanced 6 feet apart pursuant to the Chester County Health Department guidance Student and staff groupings will be as static as possible</p> <p>Communal spaces will only be available to students who sign up in advance</p> <p>Communal spaces will have specific seating markers to promote social distancing and limit the size of groups in spaces</p> <p>Only adults deemed essential will be permitted in the classrooms</p> <p>Create opportunities for classroom activities to be held outside</p>	Building Principals	Adjusted Schedules Conference technology	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	<p>A childcare task force has been assigned to determine childcare needs of both staff and families.</p> <p>Once school schedules have been released for fall a survey will go to the staff and community regarding the need for childcare</p> <p>Any changes to transportation protocols will be communicated directly to parents and posted to the school website</p> <p>External aftercare/extra-curricular providers will be evaluated on a case-by-case basis</p> <ul style="list-style-type: none"> If approved, additional aftercare/extracurricular providers (external) must submit their own health and safety plan/procedures and must be in alignment with the schools requirements 	<p>A childcare task force has been assigned to determine childcare needs of both staff and families.</p> <p>Once school schedules have been released for fall a survey will go to the staff and community regarding the need for childcare</p> <p>Any changes to transportation protocols will be communicated directly to parents and posted to the school website</p> <p>External aftercare/extra-curricular providers will be evaluated on a case-by-case basis</p> <ul style="list-style-type: none"> If approved, additional aftercare/extracurricular providers (external) must submit their own health and safety plan/procedures and must be in alignment with the schools requirements 	<p>Maggie Johnson, Principal</p> <p>Christina O'Connor, Administrative Assistant to CEO</p>	<p>Survey Results</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other social distancing and safety practices	<p>Students and staff will receive explicit training on all social distancing and safety practices, including:</p> <ul style="list-style-type: none"> • Traffic Patterns • Sanitation Procedures • Social Distance Requirements • Use of PPE • Protocols for when staff and students are ill. <p>Protective barriers (eg. Sneezeguards) will be installed in offices, cafeteria POS areas, and other congregate areas</p> <p>Follow all travel advisories issued by the Department of Health</p>	<p>Students and staff will receive explicit training on all social distancing and safety practices, including:</p> <ul style="list-style-type: none"> • Traffic Patterns • Sanitation Procedures • Social Distance Requirements • Use of PPE • Protocols for when staff and students are ill. <p>Protective barriers (eg. Sneezeguards) will be installed in offices, cafeteria POS areas, and other congregate areas</p> <p>Follow all travel advisories issued by the Department of Health</p>	Directors and Building Principals	Protective barrier materials	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
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<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>The school will follow the Chester County Health Department has issued COVID-19 Guidance for schools related to the following:</p> <ul style="list-style-type: none"> • Symptom Monitoring • Reporting COVID-19 • Investigations of COVID-19 • Exclusions From and Return to School Requirements <p>Provide ongoing communications to staff and parent/guardians about the importance of staying at home if they are sick</p> <p>Educate all stakeholders (students, staff, parent/guardians) on the signs and symptoms of COVID-19</p> <p>Symptom screening will be done by all parents/guardians at home, each morning, before the school day for students. Direct guidance (written and vide) will be provided</p> <p>Symptom screening will be done by all staff at home, each morning before the school day. Direct guidance (written and vide) will be provided</p> <p>Students and staff will be required to complete an acknowledgement form at the beginning of the year which outlines COVID-19 symptoms and the school's protocols for attendance</p>	<p>The school will follow the Chester County Health Department has issued COVID-19 Guidance for schools related to the following:</p> <ul style="list-style-type: none"> • Symptom Monitoring • Reporting COVID-19 • Investigations of COVID-19 • Exclusions From and Return to School Requirements <p>Provide ongoing communications to staff and parent/guardians about the importance of staying at home if they are sick</p> <p>Educate all stakeholders (students, staff, parent/guardians) on the signs and symptoms of COVID-19</p> <p>Symptom screening will be done by all parents/guardians at home, each morning, before the school day for students. Direct guidance (written and vide) will be provided</p> <p>Symptom screening will be done by all staff at home, each morning before the school day. Direct guidance (written and vide) will be provided</p> <p>Students and staff will be required to complete an acknowledgement form at the beginning of the year which outlines COVID-19 symptoms and the school's protocols for attendance</p>	<p>Holly Verderame, School Nurse</p> <p>Sam Miller-Hall, School Nurse</p>	<p>Symptom Flowchart</p> <p>Temperature assessment equipment at school entry ways</p> <p>Parent/Community resources</p>	<p>Y</p>
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	<p>Flowcharts will be provided to staff and students for self-monitoring of symptoms</p> <p>Staff will be trained on how to monitor symptoms within the classroom</p> <p>Parents will be trained on how to monitor symptoms at home</p> <p>Temperature screening will not be required upon entrance to school for students and staff unless an individual is thought to be symptomatic</p> <p>Students and staff be reminded of the signs and symptoms of COVID-19</p> <p>Students and staff will report to the school nurse immediately if feeling symptomatic</p> <p>No visitors will be able to access building unless essential visitors and those picking up/dropping off students.</p> <p>Visitors will complete a screening questionnaire and submit to a temperature check in order to gain access to the building.</p> <p>Individuals picking up or dropping off a student must wait outside</p>	<p>Flowcharts will be provided to staff and students for self-monitoring of symptoms</p> <p>Staff will be trained on how to monitor symptoms within the classroom</p> <p>Parents will be trained on how to monitor symptoms at home</p> <p>Temperature screening will not be required upon entrance to school for students and staff unless an individual is thought to be symptomatic</p> <p>Students and staff be reminded of the signs and symptoms of COVID-19</p> <p>Students and staff will report to the school nurse immediately if feeling symptomatic</p> <p>No visitors will be able to access building unless essential visitors and those picking up/dropping off students.</p> <p>Visitors will complete a screening questionnaire and submit to a temperature check in order to gain access to the building.</p> <p>Individuals picking up or dropping off a student must wait outside</p>			
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<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Parents and staff will be provided a specific flowchart of actions related to required isolation, exclusion, and return to school/work</p> <p>An isolation area will be designated at all buildings to separate any individuals who exhibit COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Parents will be informed to be constantly prepared in the event their student has to stay home or be picked up from school</p> <p>Upon pickup of the student who is ill, parents will receive a handout to be prepared in the event their student has to stay home per the exclusion requirements. This will include:</p> <ul style="list-style-type: none"> • Steps to follow • Healthcare information • Return to school procedures • Remote learning Opportunities • Attendance Information <p>If an individual requires transportation by an ambulance, the nurse will alert the ambulance</p>	<p>Parents and staff will be provided a specific flowchart of actions related to required isolation, exclusion, and return to school/work</p> <p>An isolation area will be designated at all buildings to separate any individuals who exhibit COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>Parents will be informed to be constantly prepared in the event their student has to stay home or be picked up from school</p> <p>Upon pickup of the student who is ill, parents will receive a handout to be prepared in the event their student has to stay home per the exclusion requirements. This will include:</p> <ul style="list-style-type: none"> • Steps to follow • Healthcare information • Return to school procedures • Remote learning Opportunities • Attendance Information <p>If an individual requires transportation by an ambulance, the nurse will alert the ambulance</p>	<p>Holly Verderame, School Nurse</p> <p>Sam Miller-Hall, School Nurse</p> <p>Tosha Bowers, Chief Personnel Officer</p>	<p>Isolation Area</p> <p>Notification letter (if needed)</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>and hospital that the person may have COVID-19</p> <p>Staff will be trained on the symptoms and procedure for sending individuals with symptoms to the school nurse or designee; ensure parents/guardians are aware of the classroom protocol.</p> <p>Parents will be encouraged to be prepared in the event their student has to stay home per the exclusion requirements. Chester County Health Department will be contacted whenever the school is notified of a student or staff member who has tested positive for COVID-19</p> <p>Remote learning will be provided to students excluded from school for COVID-19 and who are well enough to continue learning</p>	<p>and hospital that the person may have COVID-19</p> <p>Staff will be trained on the symptoms and procedure for sending individuals with symptoms to the school nurse or designee; ensure parents/guardians are aware of the classroom protocol.</p> <p>Parents will be encouraged to be prepared in the event their student has to stay home per the exclusion requirements. Chester County Health Department will be contacted whenever the school is notified of a student or staff member who has tested positive for COVID-19</p> <p>Remote learning will be provided to students excluded from school for COVID-19 and who are well enough to continue learning</p>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Parents and staff will be provided a specific flowchart of actions related to required isolation, exclusion, and return to school/work</p> <p>Any student or staff who are returning from isolation due to COVID will report to the nursing office for a health screening prior to accessing the building</p> <p>PPE equipment will be kept on site for any student, staff or visitor</p>	<p>Parents and staff will be provided a specific flowchart of actions related to required isolation, exclusion, and return to school/work</p> <p>Any student or staff who are returning from isolation due to COVID will report to the nursing office for a health screening prior to accessing the building</p> <p>PPE equipment will be kept on site for any student, staff or visitor</p>	<p>Holly Verderame, School Nurse</p> <p>Sam Miller Hall School Nurse</p> <p>Tosha Bowers, Chief Personnel Officer</p>	<p>Symptom Flowchart</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Updates to the Health and Safety Plan and Pandemic Preparedness Levels will be communicated through the school's mass notification system and posted to the school's website</p> <p>Regular updates related to the Health and Safety Plan and school operations will be provided to parents</p> <p>Notification to parents and school stakeholder will be made if there is a positive case, exposure has occurred</p> <p>All families, students, and staff will be prepared for the schools Remote Learning plan if the school is temporarily dismissed or closed</p> <p>The school will consult with the Chester County Health Department prior to school closures or in-year changes in safety protocols</p>	<p>Updates to the Health and Safety Plan and Pandemic Preparedness Levels will be communicated through the school's mass notification system and posted to the school's website</p> <p>Regular updates related to the Health and Safety Plan and school operations will be provided to parents</p> <p>Notification to parents and school stakeholder will be made if there is a positive case, exposure has occurred</p> <p>All families, students, and staff will be prepared for the schools Remote Learning plan if the school is temporarily dismissed or closed</p> <p>The school will consult with the Chester County Health Department prior to school closures or in-year changes in safety protocols</p>	<p>Kristen Bishop, CEO Bryan Brutto, Chief Academic Officer</p>	<p>Website and email communication templates</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other monitoring and screening practices	<p>Coordination of release of information will be done with Chester County Health Department</p> <p>The school will partner with the Chester County Health Department to support contact tracing when needed</p> <p>In addition to the above, the following will be completed to supplement monitoring and screening:</p> <ul style="list-style-type: none"> • Visual aids posted throughout the school building • Weekly morning announcements related to good hygiene practices • Ongoing attendance, isolation, and exclusion statistics will be provided to the school board as part of the school's ongoing decision-making process 	<p>Coordination of release of information will be done with Chester County Health Department</p> <p>The school will partner with the Chester County Health Department to support contact tracing when needed</p> <p>In addition to the above, the following will be completed to supplement monitoring and screening:</p> <ul style="list-style-type: none"> • Visual aids posted throughout the school building • Weekly morning announcements related to good hygiene practices • Ongoing attendance, isolation, and exclusion statistics will be provided to the school board as part of the school's ongoing decision-making process 	Building Principals School Nurses	Visual aids/posters	N

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?

- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Remote learning will be provided as an educational option for families with a health concern</p> <p>All non-essential travel will be canceled/restricted</p> <p>Staff at higher risk for illness will be encouraged to meet with HR to assess eligibility for a leave of absence.</p> <p>Students at high risk will have the option for remote learning Staff in classrooms with students of higher risk will have temperature screenings if determined necessary by students individualized health plans.</p> <p>The school will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act The school will suspend the use of perfect attendance awards and incentives</p>	<p>Remote learning will be provided as an educational option for families with a health concern</p> <p>All non-essential travel will be limited</p> <p>Staff at higher risk for illness will be encouraged to meet with HR to assess eligibility for a leave of absence. Students at high risk will have the option for remote learning</p> <p>Staff in classrooms with students of higher risk will have temperature screenings if determined necessary by students individualized health plans.</p> <p>The school will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act The school will suspend the use of perfect attendance awards and incentives</p>	<p>Holly Verderame, School Nurse</p> <p>Sam Miller Hall School Nurse</p> <p>Tosha Bowers, Chief Personnel Officer</p>	<p>Thermometers</p> <p>Face shields</p> <p>Disposable masks Additional PPE</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>All instructional staff and those who work directly with students will be required to wear a school issued face shield except:</p> <ul style="list-style-type: none"> Eating or drinking when spaced at least 6 feet apart Seated at desks or assigned workspaces at least 6 feet apart from others Engaged in any activity at least 6 feet apart <p>All instructional staff and those who work directly with students are encouraged to wear a mask, in addition to the face shield when six feet of social distancing cannot be maintained.</p> <p>All other staff will always be required to wear a mask except in the instances listed above</p> <p>It is recognized that some individuals may be unable to wear masks to due to personal ability, age, health conditions etc.</p> <p>Prohibit physical contact such as handshakes, fist bumps, and high fives.</p>	<p>All instructional staff and those who work directly with students will be required to wear a school issued face shield except:</p> <ul style="list-style-type: none"> Eating or drinking when spaced at least 6 feet apart Seated at desks or assigned workspaces at least 6 feet apart from others Engaged in any activity at least 6 feet apart <p>All instructional staff and those who work directly with students are encouraged to wear a mask, in addition to the face shield when six feet of social distancing cannot be maintained.</p> <p>All other staff will always be required to wear a mask except in the instances listed above</p> <p>It is recognized that some individuals may be unable to wear masks to due to personal ability, age, health conditions etc.</p> <p>Prohibit physical contact such as handshakes, fist bumps, and high fives</p>	<p>Holly Verderame, School Nurse</p> <p>Sam Miller Hall School Nurse</p> <p>Tosha Bowers, Chief Personnel Officer</p>	<p>Signage/posters regarding expectations</p> <p>Disposable masks</p> <p>Face shields</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>All students will be required to wear a mask when riding district provided transportation, on any school vehicles, and on any contracted transportation services</p> <p>All students will be required to wear a mask throughout the school day except:</p> <ul style="list-style-type: none"> • Eating or drinking when spaced at least 6 feet apart • Seated at desks or assigned workspaces at least 6 feet apart from others • Engaged in any activity at least 6 feet apart (e.g. face covering breaks, recess, etc) <p>In addition to masks, students may be provided protective barrier to be utilized during the school day and in the cafeteria</p> <p>It is recognized that some individuals may be unable to wear masks to due to personal ability, age, health conditions etc.</p> <p>Prohibit physical contact such as handshakes, fist bumps, and high fives</p>	<p>All students will be required to wear a mask when riding district provided transportation, on any school vehicles, and on any contracted transportation services</p> <p>All students will be required to wear a mask throughout the school day except:</p> <ul style="list-style-type: none"> • Eating or drinking when spaced at least 6 feet apart • Seated at desks or assigned workspaces at least 6 feet apart from others • Engaged in any activity at least 6 feet apart (e.g. face covering breaks, recess, etc) <p>In addition to masks, students may be provided protective barrier to be utilized during the school day and in the cafeteria</p> <p>It is recognized that some individuals may be unable to wear masks to due to personal ability, age, health conditions etc.</p> <p>Prohibit physical contact such as handshakes, fist bumps, and high fives</p>	<p>Holly Verderame, School Nurse Sam Miller Hall School Nurse Division Principals</p>	<p>Stock of masks if needed for students Individual protective barriers</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Unique safety protocols for students with complex needs or other vulnerable individuals	Individual meetings will be held with families of students with complex needs to develop and individualized learning plan	Individual meetings will be held with families of students with complex needs to develop and individualized learning plan	Ryan Taylor, Director of Student Services Caitlin Leonard Special Education Teachers	PPE as outlined in a student's IEP or based on a team decision	Y
Strategic deployment of staff	<p>Principals of building will meet each morning to determine and assess staff call outs and substitutes available.</p> <p>Alternative training and cross-training of staff will occur to ensure all roles and responsibilities can be covered</p> <p>Staff such as Special Education staff or Specialists may be utilized if sub coverage is unavailable.</p> <p>Virtual meetings will occur when possible</p>	<p>Principals of building will meet each morning to determine and assess staff call outs and substitutes available.</p> <p>Alternative training and cross-training of staff will occur to ensure all roles and responsibilities can be covered</p> <p>Staff such as Special Education staff or Specialists may be utilized if sub coverage is unavailable.</p> <p>Virtual meetings will occur when possible</p>	Building Principals	N/A	N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting and ventilations learning spaces	AGCS Facilities/Custodial Staff and Contractors	Rob Moran, Director of Facilities	Online/In-person	Checklists, CDC Guidelines, Supplies	3/13/2020	Ongoing
PPE Disinfect Sprayers	AGCS Facilities/Custodial Staff and Contractors	Rob Moran, Director of Facilities	In-person	Equipment Manuals		
Staff Health Hygiene Practices	AGCS Staff	Building Principals Holly Verderame, Lead School Nurse	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year
Implementation of Health and Safety Plan Provisions	AGCS Staff	Kristen Bishop, Head of School, Bryan Brutto, Chief Academic Officer School Administration	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Implementation of Remote Learning Plan and Instructional Design	AGCS Staff	Bryan Brutto, Chief Academic Officer Jen Weaver, Director of Teaching and Learning	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year
Physical Education Requirements	PE Teachers	Building Principals	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year
Music/Band/Choir Requirements	Music Teachers	Building Principals	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year
Nursing Department Protocols	Nurses, Administrative Assistants, AGCS Staff	Holly Verderame, Lead School Nurse	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year
Front office/Visitor Protocols	Front Office Staff, Administrative Assistants	Bryan Brutto, Chief Academic Officer	Online/In-person	TBD	8/3/2020	Prior to start of 2020-2021 school year

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Staff Summer Professional Development/Learning Expectations	AGCS Staff	Jen Weaver	Email/Schoology	6/1/2020	Ongoing
July Summer Communication	School Community	Kristen Bishop	Email Communication	7/10/2020	7/10/2020
Remote Learning Interest Survey	School Community/Parents	Bryan Brutto	Email Communication/Survey	7/10/2020	7/10/2020
School Board Meeting	School Community	School Administration	Zoom	7/14/2020	7/14/2020
School Board Meeting	School Community	School Administration	Zoom	7/21/2020	7/21/2020
School Board Meeting	School Community	School Administration	Zoom	8/4/2020	8/4/2020
Health and Safety Plan Community Letter/Summary	School Community	Kristen Bishop	Email Communication/Website	7/22/2020	7/24/2020
Remote Learning Plan Letter/Summary	School Community	Kristen Bishop	Email Communication/Website	7/22/2020	8/10/2020
Avon Grove Charter Virtual Academy Parent Info Session	School Community	Bryan Brutto	Zoom	7/28/2020	7/28/2020
AGCS Staff Health and Safety Plan Review	AGCS Staff	Kristen Bishop	Zoom	7/13/2020	8/23/2020
Parent/Guardian Updates	Parent/Guardians	School Administration	Zoom, Email, Website	Ongoing	Ongoing
Staff Updates	AGCS Staff	School Administration	Zoom, Email, Website	Ongoing	Ongoing

Health and Safety Plan Summary: Avon Grove Charter School

Anticipated Launch Date: 10/5/2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>One of the key mitigation measures to ensure a safe reopening of our schools is the proper, and ongoing, cleaning, sanitizing, disinfecting, and ventilation of our buildings. Avon Grove Charter School will be following the Centers for Disease Control and Prevention’s (CDC) guidance and recommendations for cleaning, sanitizing, disinfecting, and ventilation. All policies and procedures related to upholding these standards will meet the Occupational Safety and Health Administration (OSHA) and CDC requirements for COVID-19.</p> <p>Avon Grove Charter School employs its own custodial staff as well as contracted janitorial and cleaning services. All school employees and contractors will follow protocols based on the CDC’s recommendations. Daily and weekly cleaning expectations and benchmarks will be established and monitored along with proper training and guidance provided to school employees and students related to cleaning, sanitizing, and disinfecting.</p> <p>General Facilities Plan</p> <ul style="list-style-type: none"> • Proper cleaning, sanitizing, and disinfecting begins with professional development and training. Education on correct protocols and expectations will be provided to all cleaning staff, contractors, school employees, and students. • Additional custodial staff will be employed to address cleaning and disinfecting requirements

Requirement(s)**Strategies, Policies and Procedures**

- Clean and disinfect frequently touched surfaces and objects routinely. Intense scrutiny will be applied to common gathering areas, door handles, light switches, stair rails, sink handles, chair arms, shared workstations, and shared learning materials.
 - Disposable disinfectant wipes and sanitizer will be provided to all staff to clean commonly used surfaces between each use and during established frequencies
 - Disinfectant/sanitation stations will be set up at the entrance to every classroom and throughout the school buildings to provide ample opportunities for student to clean and disinfect their hands throughout the day
 - Cleaning, sanitizing, and disinfecting supplies will be replenished, as needed.
- Cleaning and disinfecting bathrooms
 - Bathrooms that are maintained in the classrooms will be cleaned and disinfected throughout the day per CDC guidelines
 - Communal bathrooms will have limitations to the number of students permitted at a single time
 - Communal bathrooms will be cleaned and disinfected throughout the day per CDC guidelines
 - All staff and student bathrooms will be cleaned and disinfected each evening in preparation for the following school day
- All furniture and hard surfaces (located in classrooms and throughout the buildings) will be cleaned and disinfected throughout the day and after each use
 - Disposable disinfectant wipes will be provided to all staff to clean commonly used surfaces in the classroom and strategically deployed throughout the buildings to individual use

Requirement(s)**Strategies, Policies and Procedures**

- Water fountains will be disengaged for individual drinking from the drinking source.
 - Students will be able to obtain water from a water fountain if it as a touchless, individual bottle refill component
 - Other, safe, individual water sources will be provided
- Installation of automatic front door openers so students and staff will not need to touch the door for admittance to the main building
- Exterior doors to modular buildings will be open to allow for additional ventilation and reduce the need for student to touch door handles
- It will be encouraged that interior classroom doors remain open whenever feasible
- The Director of Facilities, Custodial Supervisor, and building principals will conduct detailed building and grounds inspections prior to school opening and daily throughout the school year
- Exhaust fans, exterior ventilators, and outside air dampers will be open throughout all buildings
 - Additionally, it will be encouraged that all operational windows be opened (weather permitting)
 - Fans to help circulate air will be provided where needed
 - Teachers will be encouraged to leave their classroom doors open when instruction and assessment practices allow
- The Custodial Supervisor and contracted cleaning services will utilize hand-held disinfectant sprayer throughout the campus, buildings and recess area

Disinfecting/Sanitizing Stations and Handwashing Practices

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Each classroom will have a hand sanitizing station installed at the entry way for students to sanitize their hands upon entry and exit • All classrooms will be provided additional hand sanitizer and disinfecting wipes for classroom use • Additional hand sanitizing stations will be placed throughout the buildings at entry ways, hallway intersections, communal spaces, etc. • Proper handwashing procedures will be explicitly taught to all students • Soap will be available at any location where a handwashing sink has been designated • Handwashing breaks will be established throughout the day at the elementary grade level • Students will be encouraged to utilize hand sanitizer before and after consuming food or beverages <p data-bbox="1014 805 1896 841">Sharing of Materials Among Student and Staff</p> <ul style="list-style-type: none"> • No students or staff should share personal school supplies • Student belongings will be kept separated from others' and in individually labeled containers, cubbies, or lockers. • Locker and cubby use will be evaluated on an ongoing basis and may be discontinued due to congregating student concerns. • Ensure adequate supplies are available to minimize sharing of high touch materials to the greatest extent possible or limit to one group of students at a time while disinfecting between use. Items may include but are not limited to: <ul style="list-style-type: none"> • Shared classroom sets of textbooks • Technology/devices • Art supplies • PE Equipment • Library materials/resources

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • All students in grades K-12 will be provided an individual iPad/Chromebook for personal use when in the building and at home if remote learning is required. <ul style="list-style-type: none"> • Students participating in the schools BYOD program should disinfect their own personal device throughout the day after each use • Students and staff will avoid using others' phones, desks, offices, or other work tools and equipment when possible. All touch items and surfaces should be disinfected prior to use. • Students will be encouraged to limit the touching of shared workspaces, walls, and fixtures throughout the buildings

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p>	<p style="background-color: #f4a460; padding: 2px;">Campus/Building Measures</p> <ul style="list-style-type: none"> • One-way traffic patterns will be created in hallways and stairwells where feasible. • Exterior doors will be marked with entrance and exit only signage. • Staggering of arrival and dismissal will occur to limit traffic in the hallways. <p style="background-color: #f4a460; padding: 2px;">Classroom Spaces</p> <ul style="list-style-type: none"> • Classrooms and learning spaces will be set up to allow for six feet of separation/distancing among students and staff to the greatest extent possible <ul style="list-style-type: none"> • If six feet of separation is not able to be maintained additional mitigation efforts will be implemented to create a safe learning space

Requirement(s)	Strategies, Policies and Procedures
<p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<ul style="list-style-type: none"> • Classrooms and learning spaces will be limited to the number of students where proper social distancing can be maintained to the greatest extent possible <ul style="list-style-type: none"> • When a classroom or learning space exceeds the this threshold, additional mitigation efforts will be utilized to ensure a safe learning space • At the elementary level, mixing between groups and classes will be limited where feasible • Consideration is being given to providing all students with an individual privacy shield to be used in classrooms, common areas, and cafeterias • Students utilizing a group table setting will: <ul style="list-style-type: none"> • Utilize their individual privacy shield to reduce face-to-face contact, if deployed • Sit in previously established, isolated work spaces utilizing plexiglass shields • Sit on one side of the table facing the face direction • Create a center gap of six feet or more • Individual student desks will be oriented in the same direction and provide the recommended six feet of spacing between students • Group work will be limited, and masks will be required whenever students are engaged in group work • The school will utilize a digital hall pass system eliminating the use of shared hall pass items and sign out/in stations. • A limited number of students will be permitted out of the classroom at one time. <p>Cafeteria/Communal Space</p> <ul style="list-style-type: none"> • Cafeteria/lunch schedules will be created to stagger and limit the number of students at one time • Some elementary classrooms will each lunch in a rotation model between the cafeteria and their classrooms

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Student seating will be marked, staggered, and potentially assigned to allow for social distancing. • All students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages. • Parents/guardians will be encouraged to deposit funds using our online payment portal to avoid handling of cash in the cafeteria. • Parents/guardians will be encouraged to pre-register for meal purchasing at the beginning of each week to ensure proper planning and plating of meals. • Meal condiments will be limited and not be available in a communal setting. • Students will not be permitted to serve themselves in any capacity. • Cafeteria and additional eating areas will be thoroughly cleaned and disinfected between lunch periods and/or use. • Specific communal space procedures will be developed for both campuses <p data-bbox="1031 906 1896 943">Gathering, Events, Assemblies</p> <ul style="list-style-type: none"> • Eliminate or limit in-person gatherings, events, assemblies, and extracurricular activities to areas where social distancing guidelines can be maintained. • Virtual group events, gatherings, and meetings will be utilized to the greatest extent possible. <p data-bbox="1031 1170 1896 1208">Sharing of Materials Among Student and Staff</p> <ul style="list-style-type: none"> • No students or staff should share personal school supplies • Student belongings will be kept separated from others' and in individually labeled containers, cubbies, or lockers.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Locker and cubby use will be evaluated on an ongoing basis and may be discontinued due to congregating student concerns. • Ensure adequate supplies are available to minimize sharing of high touch materials to the greatest extent possible or limit to one group of students at a time while disinfecting between use. Items may include but are not limited to: <ul style="list-style-type: none"> • Shared classroom sets of textbooks • Technology/devices • Art supplies • PE Equipment • Library materials/resources • All students in grades K-12 will be provided an individual iPad/Chromebook for personal use when in the building and at home if remote learning is required. <ul style="list-style-type: none"> • Students participating in the schools BYOD program should disinfect their own personal device throughout the day after each use • Students and staff will avoid using others' phones, desks, offices, or other work tools and equipment when possible. All touch items and surfaces should be disinfected prior to use. • Students will be encouraged to limit the touching of shared workspaces, walls, and fixtures throughout the buildings <p>Student Transportation</p> <ul style="list-style-type: none"> • Each students sending school district provides transportation to and from AGCS • All students must complete their specific districts Act372 Request for Transportation form in order to be provided transportation for the 2020-2021 school year.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • All students riding district provided transportation or school owned vehicles will be required to wear a mask while on the bus <ul style="list-style-type: none"> • Students will not be permitted to board a school bus without a mask • No more than two students per seat will be permitted on the bus • Siblings will be required to sit together • Students will be encouraged to sit apart from one another on the bus when space permits • All school bus drivers will wear personal protective equipment (PPE) when transporting students • Arrival and dismissal will be staggered to alleviate congestion in hallways • Student arrival and dismissal times may be modified to accommodate the number of students riding the bus versus those who are dropped off via carline • Entrance and Egress Routes will be established to create social distance • Extracurricular and education field trips deemed non-essential will not occur • School bus roof hatches and windows will be open whenever possible to allow for additional ventilation • In coordination with the school district or bus contractor, busses and vehicles will be disinfected after each use and nightly (at a minimum) <p>Visitors/Contractors</p> <p>Only AGCS students, staff, and essential visitors will be permitted in school buildings</p> <ul style="list-style-type: none"> • AGCS has defined “Essential visitors” as: Those necessary for the daily operations of the building or necessary to support student’s access to their education.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • All essential visitors or volunteers will complete specific screening questions and have their temperature taken. Refusal to complete the screening questions or submit to a temperature check will prohibit access to the building. • Essential support staff and vendors must adhere to all provisions of the schools health and safety plan <p>Before/After Care and Extra-curricular Vendors</p> <ul style="list-style-type: none"> • AGCS aftercare will still operate as previously planned • External aftercare/extra curricular providers will be evaluate on a case-by-case basis • If approved, additional aftercare/extracurricular providers (external) must submit their own health and safety plan/procedures and must be in alignment with the schools requirements <p>Groups/Volunteers</p> <p>Parent groups (e.g. PTO) will not have access to AGCS buildings prior to January 4, 2021 (this decision will be reevaluated at that time).</p> <ul style="list-style-type: none"> • Volunteers (e.g. classroom volunteers) will not be permitted in the building prior to January 4, 2021 (this decision will be reevaluated at that time). <p>Virtual Meetings</p> <p>Virtual meetings will be implemented where feasible. This will include but is not limited to:</p> <ul style="list-style-type: none"> • IEP Meetings • 504 Meetings • Parent requested meetings • Parent-teacher conferences • Disciplinary meetings/hearings

Requirement(s)	Strategies, Policies and Procedures
	<p data-bbox="1031 256 1896 289">Student Drop Off/Pick Up</p> <ul data-bbox="1079 326 1860 526" style="list-style-type: none"> • Parents dropping off or picking students up will have designated waiting area • It is essential that parents arrive early for student pick up • Students will not be released from class until the parent/guardian picking them up has arrived. This can delay pick-up time. <p data-bbox="1031 557 1896 589">Gathering, Events, Assemblies</p> <ul data-bbox="1079 626 1890 959" style="list-style-type: none"> • No outside individuals or groups (deemed non-essential) will be permitted to rent AGCS facilities <ul data-bbox="1173 695 1890 789" style="list-style-type: none"> • Outdoor gatherings will be evaluated to ensure that they do not exceed the recommended limit for attendees per the health department guidelines • Eliminate or limit in-person gatherings, events, assemblies, and extracurricular activities to areas where social distancing guidelines can be maintained. • Virtual group events, gatherings, and meetings will be utilized to the greatest extent possible. <p data-bbox="1031 990 1896 1023">Recess</p> <ul data-bbox="1079 1060 1890 1401" style="list-style-type: none"> • Group activities during recess will be limited in accordance with the AGCS Athletics Health and Safety Plan • Activities during recess will be structured <ul data-bbox="1173 1166 1812 1260" style="list-style-type: none"> • Contact sports and games are prohibited • Games of catch are prohibited • Individual physical activity will be encouraged • Use of playground equipment will be accessible when social distancing can occur. • Limited number of students will have access to playground equipment

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Adequate supplies of individual playground equipment (balls jump ropes etc) will be provided • Sharing of playground equipment will be limited • All equipment will be sanitized after use. <p data-bbox="1031 396 1896 431">Physical Education</p> <ul style="list-style-type: none"> • Group activities during PE will be limited in accordance with the AGCS Athletics Health and Safety Plan • Any activities that cannot ensure 6 feet of social distancing will be prohibited <ul style="list-style-type: none"> • Contact sports and games are prohibited • Games of catch are prohibited • Students will engage in social distancing and wear a mask when not actively engaged in activity or play • Activities during PE will be structured • Adequate supplies of individual PE equipment (balls jump ropes etc) will be provided • Sharing of PE equipment will be limited • All equipment will be sanitized after use. <p data-bbox="1031 976 1896 1011">Music</p> <ul style="list-style-type: none"> • AGCS will adhere to NAMM's Protocols for Instrument Cleaning • Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes. • Teachers will select and provide safe opportunities for music instruction for students while considering; <ul style="list-style-type: none"> • Physical proximity of students. • Use of appropriate facilities to accommodate social distancing. • Amount of touching of shared equipment.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Ability to engage in social distancing while not engaged in active play. • Engagement of players at higher risk. • Size of group.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p><u>AGCS will follow all Health Department guidance, guidelines, and requirements.</u></p> <ul style="list-style-type: none"> • Students and staff will be required to complete an acknowledgement form at the beginning of the year which outlines COVID-19 symptoms and the school's protocols for attendance • All AGCS staff and families will be provided a specific framework for “decision making” related to whether they are free of symptoms and able to attend school or come to work • All AGCS staff and families will be provided a specific framework for isolation/quarantine (exclusion) and return to school <p>AGCS will require the following to ensure a safe learning environment:</p> <ul style="list-style-type: none"> • Parents/guardians will be required to screen their children for symptoms at home, each day, prior to school <ul style="list-style-type: none"> • Any student exhibiting symptoms should not come to school, be placed on a bus, or dropped off at school • All school staff will perform a symptom screen prior to leaving for work <ul style="list-style-type: none"> • Staff members with symptoms will not be permitted to come to work or enter school buildings.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Staff must inform their direct supervisor that their absence is related to COVID-19. • If a student or staff members exhibit any symptoms when already at school, they will report immediately to the nurse. <ul style="list-style-type: none"> • Individuals will be isolated • Universal screening will occur and include: <ul style="list-style-type: none"> • Temperature check • Assessment for symptoms related to COVID-19 • General questions regarding symptoms and exposure • Students, staff, and visitors who become sick or exhibit symptoms related to COVID-19 or demonstrate a history of exposure will be required to isolate and quarantine per the Chester County Health Department guidelines. • The Chester County Health Department will be contacted whenever the school is notified of a student or staff member who has tested positive for COVID-19. • The school will suspend the use of perfect attendance awards and incentives • Staff will receive procedures on instruction of handwashing and disinfecting based on divisional level. • Students will receive direct, explicit instruction in hand-washing/disinfecting and best practices for hygiene during the first week of school. • Student and staff hygiene practices will be reinforced through the school-wide PBIS program • Visual materials regarding washing of hands, symptom monitoring and hygiene practices will be ordered through the CDC website and posted throughout the school buildings.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Use of Face Coverings/Masks (Staff)</p> <ul style="list-style-type: none"> • All instructional staff and those who work directly with students will be required to wear a school issued face shield except: <ul style="list-style-type: none"> • Eating or drinking when spaced at least 6 feet apart • Seated at desks or assigned workspaces at least 6 feet apart from others • Engaged in any activity at least 6 feet apart • All instructional staff and those who work directly with students are encouraged to wear a mask, in addition to the face shield when three feet of social distancing cannot be maintained. • All other staff will be required to wear a mask (or shield) at all times except in the instances listed above <p>Use of Face Coverings/Masks (Students)</p> <ul style="list-style-type: none"> • All students, K-12, are required to come to school each day with a mask • All students will be required to wear a mask when riding district provided transportation, on any school vehicles, and on any contracted transportation services • All students will be required to wear a mask throughout the school day except: <ul style="list-style-type: none"> • Eating or drinking when spaced at least 6 feet apart or to the greatest extent feasible • Seated at desks or assigned workspaces at least 6 feet apart from others • Engaged in any activity at least 6 feet apart (e.g. face covering breaks, recess, etc) • In addition to masks, students may be provided an individual protective barrier to be utilized during the school

Requirement(s)	Strategies, Policies and Procedures
	<p>day and in the cafeteria</p> <p><u>Department of Health and/or Governor orders will supersede any local decisions on face coverings/masks. This section may be amended if less restrictive guidelines are released.</u></p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Avon Grove Charter School reviewed and approved the Phased School Reopening Health and Safety Plan on August 6, 2020.

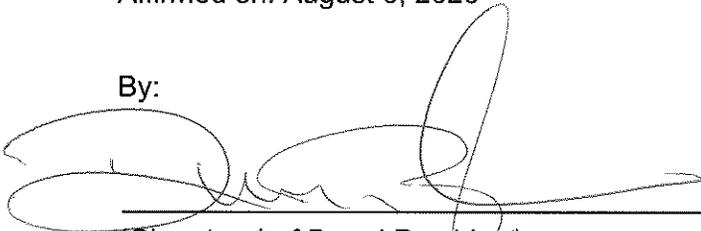
The plan was approved by a vote of:

9 Yes

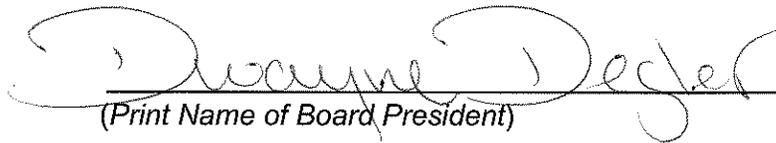
0 No

Affirmed on: August 6, 2020

By:



(Signature of Board President)*



(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.